Welcome

Thank you for becoming a member!

Welcome to Credentialing Resource Center. You’ve just subscribed to the premier destination for credentialing, privileging, and peer review expertise.

This comprehensive website provides you with a collection of continuously updated tools, best practice strategies, timely industry news, and compliance tips developed by industry experts.

This user guide is designed to help you get the most out of your Credentialing Resource Center membership. Use this quick reference tool to find just what you’re looking for when you need it the most.

Let’s get started!

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Simply go to credentialingresourcecenter.com, select Log In, enter the unique username and password you created at purchase and begin accessing the Credentialing Resource Center features available with your membership!

Did you know HCPro hosts a Medical Staff & Credentialing Professionals group on LinkedIn? Click this link and sign-up today!

These quick links take you to the HCPro store, a SignUp page for the free Credentialing Resource Center Digest eNewsletter, and our Contact Us page in case you’d like to call or email us with comments, questions or if you need support.
Once you’ve signed into Credentialing Resource Center, access your account page to verify your subscription/membership level, expiration date, global username, and email address. You also can complete your **Global Profile** and upload your photo so your colleagues will know who you are.

Hover here and select **My Account** to access your account page.
Credentialing Resource Center’s website dashboard highlights **Featured Articles** from our flagship publications: Credentialing Resource Center Journal, Medical Staff Briefing, and Credentialing Resource Center Digest.

*Your membership may provide access to some or all of this content. Check Membership > Membership Benefits for a breakdown of what content is available at each level.*
The Navigation Bar

Use the top navigation bar to access:

- **News & Analysis**: access the entire *Credentialing Resource Center Journal*, *Medical Staff Briefing*, and *Credentialing Resource Center Digest* archives
- **Privileging Tools**: access the Clinical Privilege White Papers, Core Privileging Forms and Quick Reference Tools
- **Resources**: access the Sample Forms, Webinars OnDemand, eBooks, Encyclopedia and the latest MSP Salary Survey Report
- **Networking & Events**: find out more about upcoming learning opportunities, including the CRC Symposium
- **Career Center**: post jobs or search new career opportunities
- **Membership Resources**: learn more about what your membership brings, browse the FAQs or get to know the team, boards and committees behind CRC

This is your **navigation bar** – Simply click to navigate to News & Analysis, Privileging Tools, etc. or hover over each section to see the dropdown submenu so you can navigate directly to that subsection

This is your **My Content** page. All of your saved (★) content will be stored here for quick & easy access. Learn more about saving content on the next page
News & Analysis

The **News & Analysis** tab houses full articles created by our team of more than 40 medical staff professionals and leaders, medical staff lawyers, and quality professionals.

Hover over the tab for quick links to **Full Publications** of our premier newsletters and view articles from current and previous issues of these information-packed resources! The specific publication pages include an Issue Browser, allowing you to see articles for a particular issue of *Credentialing Resource Center Journal*, for example.

Click the **News & Analysis** tab for a homepage of All Articles. The News & Analysis homepage allows you to narrow your results by toggling to the **News or Analysis** tab, selecting a specific **Category** or running your own **Custom Search**.

Click any hyperlinked article headline to read it and be sure to select the star symbol (⭐) next to the headline if you’d like to save it to your My Content tab.
The **Privileging Tools** tab provides access to a growing library of **Clinical Privilege White Papers**, **Core Privileging Forms**, and **Quick Reference** tools.

Hover over the tab for quick links to specific tool types or click the tab for a homepage of **Privileging Resources** where you can filter the search by Keyword, Privileging Tool type and/or by the following Categories:

- Procedures
- Physician Practice Areas
- AHP Practice Areas

**Clinical Privilege White Papers** provide key background information, relevant authorities’ expectations, and sample competency parameters for a variety of practice areas and procedures.

**Core Privileging Forms** are sample delineation of privilege forms that reflect industry best practices and expert research for a variety of physician, advanced practice, and allied health specialties and subspecialties.

**Quick References** offer sample draft criteria inspired by our white paper content for privileging research on the fly!
The Resources tab is your gateway to content such as Sample Forms, Pre-recorded Webinars, and eBooks! Search for resources by Keyword, Resource Type, or by Categories like: Accreditation and Regulatory Requirements; Peer Review, OPPE and FPPE; Provider Enrollment; and Quality.

Hover over the Resources tab for quick links to not only the forms, webinars and eBooks, but also the:

MSP Salary Survey Report
Key findings and analysis regarding compensation rates, essential duties, and other workplace trends shaping the careers of MSPs across the industry.

Verification Database
Direct contact information and primary source verification request procedures for more than 5,300 organizations!

Encyclopedia
On-the-go reference packed with easy-to-digest credentialing and privileging terms, definitions, and guidance to keep MSPs and medical staff leaders in the know and at the top of their game.
Networking & Events

Looking for additional networking, events, or continuing education opportunities? Look no further then our Networking & Events tab.

We keep you in the know with a comprehensive listing of our upcoming Events, Conferences, Webinars, and On-Demand learning opportunities. Quick links allow you to learn more about your selection, register, or pay for events online.

CRC Forums are located on the right side of this and many other pages within the Credentialing Resource Center. Jump right in and network with your colleagues, start a discussion, provide feedback on an existing discussion thread, or search for discussions in the categories that are most relevant to you!

Check out the latest news on HCPro's Twitter feed!

Career Center

The Career Center offers members the opportunity to post jobs or search for new job opportunities! Job seekers can search by organization type, state, or job function.
The Membership tab answers the how, who and why of your CRC experience. Hover over the tab for quick links to specific pages like Membership Benefits, a comprehensive overview of CRC’s Basic, Platinum, and Platinum Plus membership benefits.

Learn more about the Credentialing Resource Center Team, including the experts that make up CRC’s Boards and Committees.

Are you looking to advance your organization’s credentialing practices? Visit the Medical Staff Advisory Services page to learn more about PROPEL, a premier training solution and problem-solving community for medical staff leaders.

You can navigate Membership using the menu on the left too. Have questions? Check out the FAQs page.
Don’t forget to sign up for the Credentialing Resource Center Digest eNewsletter. This publication delivers news, tips, and strategies for credentialing and privileging right to your inbox three times a week!

Don’t forget to add credentialing-resource-center-digest@e.news.hcpro.com to your safe sender list!

Featured Content

Tip: Consider including APPs on medical staff committees

Committees such as medical executive, credentials, and peer review have traditionally been composed of physician members and administrative representatives. However, your facility may choose to extend committee membership to non-physician practitioners. The following are some questions that should factor into this decision.

CRC members save on NPE & CRC Virtual Experience registration

Perfect for those new to the field or with years of experience, the NPE & CRC Virtual Experience is a four-day event that brings together the National Provider Enrollment Forum Symposium. This April, join us involved in credentialing, and receive expert guidance on how to ensure your organization is properly vetted and network with your peers.

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Which of the following best describes your organization?

Which of the following best describes your position level?

Which of the following best describes your position function?

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